



**PRINCE GEORGE COUNTY, VIRGINIA**  
invites applications for the position of:  
**Probation Officer**

An Equal Opportunity Employer

**SALARY**

\$40,545.00 /Year

**OPENING DATE:** 01/09/12

**CLOSING DATE:** 01/23/12 05:00 PM

**ESSENTIAL  
FUNCTIONS/TYPICAL  
TASKS:**

Riverside Community Corrections is seeking qualified applicants for a grant-funded Probation Officer to conduct intake interviews; monitor clients' progress; testify in court; supervise probationers; prepare files and records. Starting salary will be \$40,545.

**QUALIFICATION  
REQUIREMENTS**

Successful candidate must have general knowledge of social service programs and other community resources; general knowledge of the Department of Criminal Justice Services, Code of Virginia Laws and Ordinances, District and Circuit Courts, and County policies and procedures; general knowledge of factors related to crime and delinquency; ability to communicate ideas effectively both orally and in writing; ability to make decisions and interpretations in accordance with established rules, policies, and procedures; ability to establish and maintain effective working relationships with clients, associates and the general public.

Candidate must have any combination of education and experience equivalent to graduation from an accredited college or university with major work in sociology, psychology or related field and some experience in the criminal justice field. Previous criminal justice experience and experience testifying in court strongly preferred.

**SPECIAL  
REQUIREMENTS**

Possession of a valid Virginia Driver's license required. Possession of, or ability to obtain, VCIN certification required. Pre-employment drug testing and criminal background check, to include fingerprinting, required.

**ADDITIONAL  
INFORMATION**

**To apply online [click here](#).** To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804)722-8669. EOE.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.princegeorgeva.org/>

ALTERNATIVE FORMAT MAY BE OBTAINED AT:

Prince George County  
6602 Courts Drive  
Prince George, VA 23875  
804.722.8669

[hr@princegeorgeva.org](mailto:hr@princegeorgeva.org)

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Job #RCCPO012012  
PROBATION OFFICER  
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